

Upload File – Header (first line)

Field Name	Length	Description	Sample Values	Position
Transaction Code	4	The education level data file will be identified by a transaction code of ELTN09	ELTN09	1-6
Filler	1	Blank Spaces	Blank	7
Submitter Identification	8	Required USED code Number	00131300	8-15
Filler	1	Blank Spaces	Blank	16
Submitter Name	32	Name of school submitting the request	UCDavis	17-48

Upload File – Detail (second line and below)

Field Name	Length	Sample Values	Position
Social Security Number	9	999999999	1-9
Filler	1	Blank	10
Verified EL	1	1= Freshman 2 = Sophomore 3 = Junior 4 = Senior 6 = Has B.A. degree 9 = Unable to determine	11

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Social Security Number	9	999999999	1-9
Filler	1	Blank	10
Verified EL	1	1= Freshman 2 = Sophomore 3 = Junior 4 = Senior 6 = Has B.A. degree 9 = Unable to determine	11
Filler	1	Blank	12
Academic Year	4	2003	13-16
Filler	1	Blank	17
School Code	8	00131300	18-25
Filler	1	Blank	26
Reported EL	1	Numeric	27
Filler	1	Blank	28
Last Name	20	Smith	29-48
Filler	1	Blank	49
First Name	12	John	50-61
Filler	1	Blank	62
Middle Initial	1	P	63
Filler	1	Blank	64
Date of Birth	8	19690809	65-72
Filler	1	Blank	73
Program Code	1	A, B, C, or T	74
Filler	1	Blank	75
Verification Status Code	1	1 = Ver. not required 2 = Not paid, ver. required 3 = Verified as reported 4 = Verified with change 5 = Unable to verify 6 = Paid, ver. required	76
Filler	1	Blank	77
Verification Status Description	40	Alphabetic	78-118